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"WORKING TO KEEP ILLINOIS WORKING"



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ILLINOIS DEPARTMENT
OF COMMERCE AND
COMMUNITY AFFAIRS

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The Department of Commerce and Community Affairs (DCCA) was established to promote community and economic development in Illinois. DCCA serves as the central source of information and assistance for businesses and local governments in the state in order to:

- Strengthen the state's economy
- Strengthen local government leadership
- Increase employment opportunities

DCCA was created October 1, 1979, by merging the Department of Local Government Affairs, the Governor's Office of Manpower and Human Development, and the Department of Business and Economic Development, in order to consolidate their economic and community development programs and increase the effectiveness of the state in industrial and community development.

The primary mission of the agency is to ensure economic stability, enhance business prosperity, increase employment and employment opportunities, and promote the increased capabilities of local governments and other public entities to achieve balanced development of physical, economic, fiscal, and human resources. That mission is carried out by six divisions, the Division of Economic Development Services, the Division of Commercial and Industrial Development, the Division of Government and Community Services, the Division of Employment and Training Services, the Division of International Business, and the Division of Administrative Services which provides internal support functions for the other divisions.



ILLINOIS DEPARTMENT OF COMMERCE & COMMUNITY AFFAIRS

John W. Castle, Director

Peter B. Fox, Assistant Director

DIVISION OF COMMERCIAL & INDUSTRIAL DEVELOPMENT

The Division of Commercial and Industrial Development is the agency's link to the business world. The division serves to create and maintain jobs for Illinois by encouraging business and industry expansion and location in the state and by helping communities develop and implement economic development programs. Assistance is available through the following offices:

Development and Retention

Brings new business into the state and assists with the retention and expansion of existing firms.

205 W. Wacker
Drive, 11th Floor
Chicago, IL
60606
(312) 793-2090

222 South College
3rd Floor
Springfield, IL
62706
(217) 782-6861

Minority Business Enterprise

Provides contract procurement assistance to small and minority businesses to increase their share of local, state, and federal contracts; and technical assistance to promote minority and small business development.

205 W. Wacker
Drive, 11th Floor
Chicago, IL
60606
(312) 793-3263

222 South College
3rd Floor
Springfield, IL
62706
(217) 782-4999

Business Services

Provides technical assistance and information to business people, with special help for small businesses. This office features the Small Business Office and the business "hotline", a toll-free phone number for business information.

160 N. LaSalle
Room 2010
Chicago, IL
60601
(312) 793-6885
Hotline:
(800) 252-2923



DIVISION OF GOVERNMENT & COMMUNITY SERVICES

The Division of Government and Community Services serves local units of government in Illinois. It helps communities to improve their management capabilities and assists in such planning and development matters as housing, community development, resource conservation, and state and federal funding programs. Assistance is available through the following offices:

Housing and Community Development

Helps local units of government by providing direct technical assistance to local officials in such areas as planning and grants-related management. The office also provides assistance to local officials seeking funds for various community needs and technical assistance to housing authorities and community action agencies.

222 South College
1st Floor
Springfield, IL
62706
(217) 782-7564

160 N. LaSalle
Room 300
Chicago, IL
60601
(312) 793-4856

Local Management Services

Informs, advises, and assists local officials on such matters as fiscal management, government organization and operations, purchasing, federal revenue sharing, and risk management.

222 South College
1st Floor
Springfield, IL
62706
(217) 782-5883

160 N. LaSalle
Room 300
Chicago, IL
60601
(312) 793-4856

Resource Conservation

Assists in the areas of water conservation, energy conservation, alternative energy sources, reduction of energy costs for low-income families and weatherization.

325 W Adams
4th Floor
Springfield, IL
62706
(217) 785-3203



DIVISION OF EMPLOYMENT & TRAINING SERVICES

The Division of Employment and Training Services administers employment and training programs and related activities throughout the state. Programs and services of the division are carried out through two offices:

Balance-of-State Employment and Training Office

Administers federal Comprehensive Employment and Training Act (CETA) job training and employment grant programs in rural areas of the state. These programs provide work experience, on-the-job training, job retraining, and skill upgrading through public service jobs, private sector jobs, and classroom training. The primary purposes of these programs are to 1) provide employment and training opportunities for economically disadvantaged, unemployed and underemployed persons so that they may acquire sufficient job skills and experience to get and keep a job, and 2) to involve the private sector in employment programs that train people for private sector jobs, matching the needs of those seeking jobs with the needs of employers who seek skilled workers.

320 W. Washington
5th Floor
Springfield, IL
62706
(217) 785-3263

Employment and training programs in non-rural counties are administered by a local prime sponsor. Contact DCCA for information on local contacts.

Office of Statewide Employment and Training

Administers employment and training programs on a statewide basis. Among the activities the division conducts are five special grant programs for the Governor, the purpose of which is to develop an effective, well-coordinated network of employment and training programs and related activities throughout the state. In addition to administering these special CETA grants, the division receives general revenue funds to conduct a Displaced Homemakers Program which provides employment and training opportunities and a Job Training Program designed to provide a skilled work force to encourage industry expansion and location in Illinois.

320 W. Washington
5th Floor
Springfield, IL
62706
(217) 785-3170



DIVISION OF ECONOMIC DEVELOPMENT SERVICES

The Division of Economic Development Services works with both the public and private sectors to provide direct technical assistance and promotional programs and services in order to complement local economic development efforts. Economic development has become a major concern of both businesses and local governments working to meet the economic needs of their communities. The Economic Development Services Division is the agency's link between the public and private sectors and the state and federal assistance available to both. Assistance is available through three offices:

Office of Development Assistance

Provides technical assistance and information to local governments and businesses in Illinois on economic development related concerns. Primary activities include disseminating grant and loan information, providing direct technical assistance upon request, holding economic development conferences and workshops, and operating the community industrial preparedness program and a civic center funding program.

222 South College
2nd Floor
Springfield, IL
62706
(217) 782-7500

160 N. LaSalle
Room 300
Chicago, IL
60601
(312) 793-3113

Office of Tourism

Helps Illinois develop and promote its many natural, historic, and cultural attractions in order to capture a large share of the nation's multi-billion dollar tourist trade and its travel related jobs and businesses. The office also administers a tourism promotion matching grant program to assist communities in marketing their tourist attractions.

222 South College
2nd Floor
Springfield, IL
62706
(217) 782-7139

205 W. Wacker
Drive, 11th Floor
Chicago, IL
60606
(312) 793-4732

Office of Film Services

Provides promotional and technical assistance to members of the film industry. The office is Illinois' link with movie and television producers and it promotes the production of movies, commercials, and television shows in Illinois.

205 W. Wacker
Drive, 11th Floor
Chicago, IL
60606
(312) 793-3600

DIVISION OF INTERNATIONAL BUSINESS

The Division of International Business promotes commerce between Illinois and world markets. Illinois has led the nation in exports more often than any other state over the last decade. Overseas sale of agricultural and manufactured products now exceeds \$10 billion annually. Assistance is available through the following three offices and also the foreign offices in Brussels, Hong Kong, and Sao Paulo:

International Marketing

Helps Illinois businessmen sell their products abroad by providing expertise in exporting techniques, evaluating markets, and locating foreign agents and distributors. The multi-lingual staff travels with representatives of new-to-export firms to trade shows, fairs, and missions throughout the world to help them market their goods. Representatives also help Illinois products by finding trade leads and distributing catalogs for Illinois firms.

205 W. Wacker
Drive, 11th Floor
Chicago, IL
60606
(312) 793-2086

Direct Foreign Investment

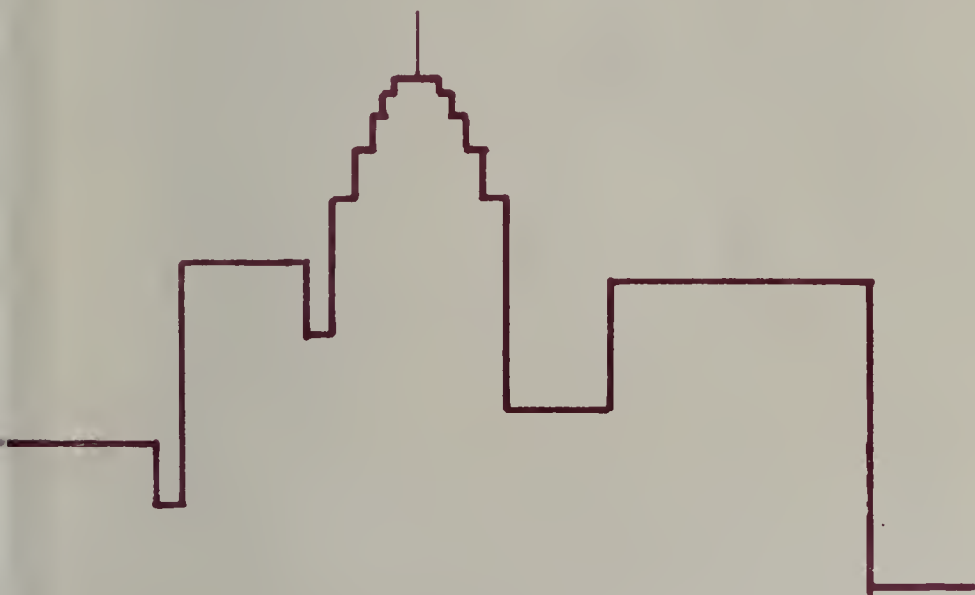
Encourages foreign companies to locate branches in Illinois by providing statistical and other data and assisting in the possible selection of sites most suitable to a particular firm.

205 W. Wacker
Drive, 11th Floor
Chicago, IL
60606
(312) 793-2090

International Transportation

Promotes the use of Illinois ports and waterships to shipped goods — especially through the Port of Chicago and the St. Lawrence Seaway.

205 W. Wacker
Drive, 11th Floor
Chicago, IL
60606
(312) 793-2090



State of Illinois
Department of Commerce & Community Affairs

222 South College Street
Springfield, Illinois 62706
(217) 782-7500

205 West Wacker Drive
Chicago, Illinois 60606
(312) 793-2082

160 N. LaSalle
Chicago, Illinois 60601
(312) 793-4856

2209 West Main Street
Marion, Illinois 62959
(618) 997-4371

10 Collinsville Avenue
East St. Louis, Illinois 62201
(618) 638-5656

Place du Champ de Mars/Bte. 14
1050 Brussels, Belgium
512.01.05/Telex 846-61534

C P 7801
010000 Sao Paulo, S.P. Brazil
545.1090/Telex 780-741-54

173 Des Voeux Road, Central
New Sincere Building/Suite 1304
Hong Kong
257.5013/Telex 391-112-1031

TOLL FREE BUSINESS HOTLINE
800 — 252-2923